**Newton Alumasa Litiema**

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| **Personal Profile** | I am a self-driven, ambitious, innovative Information Technology Professional. Experienced in providing client-focused IT support and in successfully analyzing and resolving IT hardware and software problems in a timely and accurate manner. Highly focused with a comprehensive understanding of designing, developing, and maintaining systems and components to required specifications, focusing on the economy, safety, reliability, quality, and sustainability. I am looking forward to work in a dynamic and challenging environment that will enable me to utilize my strengths in interpersonal skills, excel and contribute towards the organization's growth and development. |

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| **Education** | |  |  | | --- | --- | | **2015 - 2017** | **Diploma in Information Technology** | | KCA University Nairobi |  |  |  | | --- | --- | | **2011 - 2014** | **Kenya Certificate of Secondary Education** | | Dr. Riberio Parklands School | |

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| **Professional Qualifications** | * **Feb - Apr 2015:** 12 Computer Packages; Petanns Driving School/Computer College |

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| **Skills** | * **Planning and Organizing**: Ability to identify and prioritize activities and assignments, make necessary adjustments as required; foresee risks and allow for contingencies when planning. * **Communication Skills:** I have skills in interacting with in-field assignments all of which are interactive and effective. * **Team Working Skills**: Collaborates with other team members and contributes productively to the team's work and output, demonstrating respect for different points of view. * **Analytical and Problem Solving:** I have the ability to visualize, solve complicated problems in the best way I can and make accurate and informed decisions. * **Troubleshooting and Maintenance:** Capacity to and gained experience in maintaining computer network infrastructure, liaising with external service providers to ensure optimal uptime, best service and enforcing an up-to-date systems backup. * **Database Management**: Capable of using the system software to create and manage databases which provide users and programmers with a systematic way to create, retrieve, update and manage data. * **System Administration:** Ability to and experienced in handling desktop administration, software and hardware maintenance and exchange server maintenance. * **Time Management:** Ability to prioritize work and manage time effectively. * **Technical Competency:** I am competent in html5 css3 and javascript including framework, Web development, Web CMS development, Web hosting and domain, management, Online/Digital marketing, and SEO. |

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| **Work Experience** | |  |  | | --- | --- | | **Apr - Jun 2017** | **National Museum of Kenya** | | **Position:** Attaché  **Key Achievements:**   * Responded to over 85 customer calls daily and solved 90% of their concerns. * Troubleshooted network, installation of rj-45 and replacing utp to stp cables outside buildings to enable internet access in computers. * Installation of windows 8, 10 and computer softwares for crashed computers. * Communication skills and etiquette which enabled me to gain trust in handling personal computers in the absence of my clients.   **Responsibilities:**   * Reviewed IT network information to gain insight into areas of potential Improvement. * Made suggestions to improve efficiency and profits while minimizing processing and power requirements. * Improved efficiency and performance of IT networks through troubleshooting, managing IP addresses and installing network equipment. * Improved computer functionality such as the installation of windows, replacing power cables, configuring software’s setting. * Installation of software’s. * Filing KRA file returns. | | |

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| **Additional Information** | |  | | --- | | **Awards**   * Techcamp certificate after completing big project concerning event planning, velvetonmarble.co.ke * Designed website for St Joseph Hospital Kahawa Wendani, stjosephhospitalkahawawendani.com | | **Training and Workshop**   * 2020: Training on (Bootcamp training mainly on web development ) at Tech Camp Kenya * 2018: Participated in hackathon event to build solutions to local challenge; Andela Learning Community | | **Seminars and Conferences**   * Participated in pycon Kenya at Strathmore University for three day conference. * Partcicipated in one day event at moringa school to learn on javascript development. | | **leadership position held**   * 2017 up to date: Serving as a youth liturgist, St. Charles Lwanga Barracks   **Hobbies and Interests**   * Community Work, Traveling, Reading, and Socializing | |
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| **Referees** | Edwin Kailikia  Director, Techcamp Kenya  Telephone no: +254 714 989 269  [kailikia@techamp.co.ke](mailto:kailikia@techamp.co.ke)  Peris Kamau  ICT Department Manager, National Museum of Kenya  Telephone no: +254 722 449 312  Joseph Kuria  Dean of Faculty of Computing and Information Management, KCA University  Telephone no: +254 721 230 540 |
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